



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION

CBSE/RO/Alld/Exam-X/Gr-II/2020/Sch. No. 71605

Dated : 02.09.2020

THE PRINCIPAL (71605)  
SUNBEAM SENIOR SECONDARY SCHOOL  
VILL SIGARI POST KOLAURA  
MOHAMMADABAD GOHNA  
MAU – 276403  
UTTER PRADESH

SUB.: GENERAL AFFILIATION UP TO SECONDARY LEVEL-REGARDING.

Sir/Madam,

This has reference to CBSE letter no. **CBSE/AFF/2133431/SL-01208-2021/2020-21** Dated **18.08.2020** whereby Provisional Affiliation for **Secondary School Examination** of the Board for a period of **three years w.e.f. 01.04.2020 to 31.03.2023** has been granted to your school. Being a newly affiliated school situated under jurisdiction of CBSE Regional Office, Allahabad, your school has been allotted School No. **71605** for further correspondence and control. You are requested to mention the school number on each communication made with this office in view of ensuring prompt/proper disposal of Dak/request accordingly.

This office expects that school must follow the provisions as prescribed in the Affiliation Bye-Laws of the Board including instructions contains in examination bye-laws and issued by the Board from time to time. For this, Head of the Institution must motivate and encourage the teachers and other staff for thorough study of the Bye-Laws, rules/provisions and syllabus/curriculum of the Board. You are requested to follow the latest instructions/ Circular No. Acad-05/2017 dated 31.01.2017 regarding Restoring of Class X Board Examination with effect from the Academic Year 2017-18 onwards in the larger academic interest of the students.

The school is further required to introduce; Admission Form, Transfer Certificate & Admission Withdrawal Register (to maintain complete records of the student) for which a copy of sample formats of the same are enclosed for implementation in view of maintaining complete records of the student concern as well as uniformity of the documents among the schools.

Besides above, to ensure accuracy and speedy communication including submission of the Data pertaining to students, examination upto Secondary Level as well as other communication too, the Board has introduced submission of the data through Online. Therefore, you are requested to provide & registered e-mail ID of the school, telephone no. & fax no. including mobile no. of the Head of the Institution to the undersigned within a week's time from the receipt of this letter for updation of the particulars at this end. This helps the Board to prompt communicate with school as per requirement.

You may also submit a compliance report with regard to special conditions laid down at point No. 47 of affiliation letter, to Affiliation unit under intimation to the undersigned within the prescribed time.

As per the para 3 of your affiliation latter, OASIS data must be required to submit within prescribed time frame. Hence you are also advised to submit the same within prescribed time, failing which penalty will be charged as deemed fit and no further communication will be entertained in this regard.

➤ Link for OASIS is available on Board's website: [www.cbse.nic.in](http://www.cbse.nic.in).

Yours Sincerely,

Abhishek Singh  
Analyst (Exam)

Encls : As above.

Tankaj Kr. Singh

Manager  
Sunbeam Senior Secondary School

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Principal  
Sunbeam Senior Secondary School  
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